

Position title	Occupational Therapist – Grade 2
Reports to	Occupational Therapy Coordinator
Award agreement	Victorian Stand Alone Community Health Centres Allied Health Professionals Enterprise Agreement 2021-2022
Classification	AHP1 Grade 2

About Your Community Health

Your Community Health is a progressive, high quality, independent community health service. It provides a wide range of community-based health and social support services including primary care, allied health, oral health, mental health, harm reduction, social support and health promotion services. Our three comprehensive health centres are located in Darebin, but we are here for everyone in the diverse communities across Melbourne. We work in partnership with our communities and other services using a combination of outreach, home-based and centre-based activities and co-located services.

More information is available at: www.yourch.org.au

Vision	Health and wellbeing for everyone
Purpose	We partner with people and communities to deliver health and wellbeing services and promote equity
Our organisational values	Courage • We are progressive • We are creative and resourceful • We challenge the status quo for the benefit of our communities Empathy • We are caring and inclusive • We celebrate and value diversity • We work collaboratively and respectfully Integrity • We are ethical, honest, reliable and fair • We listen and are accountable to our communities • We earn and build trust Achievement • We are outcomes-focused • We are adaptable and always learning • We continuously improve • We are creative and resourceful

Statement of Inclusivity

Your Community Health is committed to providing an inclusive and accessible environment where people and communities of all identities and backgrounds (including but not limited to, ethnicity, faith, socio-economic circumstance, sexual orientation, gender identity, ability, bodies, migration status, age and Aboriginal and Torres Strait Islander descent) are accepted, safe and celebrated. We achieve this through the guidance of our values and principles.

Your Community Health understands the need to ensure that meaningful inclusion is built into the organisational DNA and to create an environment that attracts team members that reflect the communities we serve.

Your Community Health look to actively encourage members applications of the LGBTIQ+, Aboriginal and Torres Strait Islander peoples, Disability, culturally and linguistically diverse communities and those with lived experience in areas in which we work. We work to address barriers in full participation.

About the Occupational Therapy team

The Occupational Therapy team provides high quality, client-centred services for individuals and groups in our community. The team sits within the Allied Health Program. As part of YourCH we are passionate and enthusiastic staff working towards our vision of a health and wellbeing for everyone and creating an environment that is inclusive and representative of the communities in which we serve.

Position Purpose

Our team provides occupational therapy services for people who are eligible for Commonwealth Home Support Program (CHSP), Home and Community Care – Program for Younger People (HACC-PYP), Community Health Program, Early Intervention in Chronic Disease (EICD), Melbourne City Mission (MCM) and client directed funding streams such as National Disability Insurance Scheme (NDIS) and Home Care Packages (HCP). The position is underpinned by reablement, chronic disease self-management and health promotion frameworks.

Position Responsibilities

- Support the provision of Occupational Therapy services that are safe and high quality to individual clients and their carers.
- Provide evidence-based services as part of a multidisciplinary team approach including completing care plans with client directed goals.
- Actively involve clients in decision making to increase their capacity to make choices that enhance their health and wellbeing.
- Actively participate in regular professional and clinical supervision.
- Provide clinical supervision/mentoring to support the development of Allied Health assistants (AHA's) and Grade 1 therapists.
- Deliver professional development programs that are clinically relevant to support students and therapists.
- Participate in professional practice education of undergraduate students.
- Actively participate in the evaluation of the effectiveness of Occupational Therapy services.
- Identify issues affecting the delivery of an effective and efficient Occupational Therapy service and report these issues to the Occupational Therapy Coordinator, to minimise their impact on the delivery of high quality clinical care.
- Participate in relevant team, discipline and organisation meetings.

- Perform other related duties as required by the Occupational Therapy Coordinator and/or managers.

Position Requirements

Qualifications, Registrations and Licenses

- Registered Occupational Therapist with the Australian Health Practitioner Regulation Agency (AHPRA).
- Recognised qualification as an Occupational Therapist (OT) and eligible for membership of the Occupational Therapy Association of Australia.
- Be registered as a provider with State-wide Equipment Program (SWEP).
- Current Victorian driver's licence.

Skills, Experience and Competencies

- Demonstrated experience, knowledge, and skill in client assessment and intervention to maximise functional independence, safety and quality of life for diverse client groups within their own home and community environment.
- Demonstrated ability to select, prescribe and order assistive technology (including home modifications) as appropriate and seek funding assistance through the State-wide Equipment Programme (SWEP) and other funding schemes
- Knowledge/experience utilising principles and strategies of self-management, health coaching and motivational interviewing approaches in occupational therapy intervention.
- Well-developed oral and written skills, including the ability to prepare concise reports.
- Ability to liaise and work co-operatively with internal/external service providers and relevant stakeholders.
- Understanding of principles of working with a multidisciplinary team approach and how this supports client care.
- Ability to work autonomously to manage a varied case load, meet deadlines, achieve statistical targets and manage waiting times.

Expected behaviours for all YourCH team members and volunteers

- Support the provision of services that are safe and high quality
- Maintain staff and client confidentiality at all times
- Work in partnership with the community, clients and staff to achieve our vision
- Ensure a safe workplace for clients, visitors and staff
- Work in accordance with Your Community Health Policies and Procedures.

General

- Your Community Health requires declarations and personal information relevant to employment. The collection and handling of this information will be consistent with the requirements of the Information Privacy Act 1988.
- The successful applicant is required to provide evidence of eligibility to work in Australia.
- Employment is contingent on a satisfactory Police Records Check, valid Working with Children Check, NDIS Worker Screening check clearance, and evidence of full COVID19 vaccination certification. Where the preferred applicant has lived or worked overseas for a continuous period of 12 months or more within the past 10 years, they are required to provide an international police check for all countries that they have lived in for that period of time.

- Applicants who are not currently employed by Your Community Health are required to complete a Pre-existing Illness/ Injury Declaration Form.
- Management, in consultation with the staff member, reserves the right to modify this position description when required.

Relationship to Performance Development and Review Plan

This position description operates in conjunction with, and forms part of the relevant individual Performance Development Review Plan aligned to the organisational Strategic Plan. An initial performance review will take place six months following commencement of employment and then on an annual basis

Your Community Health is an equal opportunity employer and encourages individuals of diverse backgrounds including those from the Aboriginal and Torres Strait Islander, Disability, Culturally and Linguistically Diverse and LGBTIQ+ communities to apply.

Agreement: I have read, understand and accept the role as outlined in this position description.

Name

Date

Signature